



St. Giles Junior School
Admissions Policy

This document is to enable the Governing Body of the school to fulfil its statutory responsibilities under Section 175 and that the school complies with legal requirements regarding the Safeguarding of Children under the Education Act 2002.

Adopted by the Governing Body:

Signed: 

Chair of Governors

_____ Head Teacher

Date: November 2017 (Ratified by FGB on 20/12/2017)

Date of Next Review: December 2018

About the School:

St Giles Junior School is a two form entry junior school located in Exhall. The school is state-funded for children aged 7-11 years old (years 3 to 6). Children usually join the school at year 3 having made an application to the local authority. The maximum capacity for the school is 240 pupils whereby each class has a maximum of 30 children (each year groups is made up of two classes).

Applying for a place:

St Giles Junior school's admission arrangements:

For pupils wanting to join the school we strongly recommend that parents call the school and arrange a visit before making any application. Once a decision has been made, parents should apply through their local authority. Warwickshire parents, who wish their children to be admitted to the school, should complete the common application form either in hard copy format or "on-line" at <https://www.warwickshire.gov.uk/applyforschool> . Hard copies can be down loaded from the same website. The Warwickshire website also sets out deadlines for applications and what to do if you think you application may be late.

The school's oversubscription criteria:

The oversubscription criterion is used to decide which children are offered places when there are more applications than places available. Each child is assigned a criterion with places offered in criteria order to fill the school.

1. Children in care of, or provided with accommodation by, a Local Authority and children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Children living inside the priority area who will have a brother or sister (including part siblings) at the school at the time of admission.
3. Children living inside the priority area who will have a brother or sister (including part siblings) at the partner infant school at the time of admission.
4. Other children living inside the priority area.
5. Children living outside the priority area who will have a brother or sister (including part siblings) at the school at the time of admission.
6. Children living outside the priority area who attended the partner infant school immediately prior to transfer.
7. Children living outside the priority area who will have a brother or sister (including part siblings) at the partner infant school at the time of admission.
8. Other children living outside the priority area.

The School Admissions Code also requires that St. Giles Junior School adheres to the following:

- All children whose Statement of Special Educational Needs (SEN) or Education, Health and Care (EHC) plan names a school must be admitted.
- The highest priority in a school's oversubscription criteria must also be given, unless otherwise allowed in the Admissions Code, to Looked After children and all Previously Looked After children. Previously Looked After children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
- If a school is not oversubscribed, all applicants must be offered a place (with the exception of designated grammar schools).

Note:

'lives' is defined as the child's permanent home address

Any further admissions will have a prejudicial effect on the school for the following reasons: -

- The school is already at or above the admission number in the appropriate year group.
- Additional pupils will reduce the amount of individual time pupils can expect from their teachers and will reduce the amount of space for every pupil.

In-Year Applications

If you are applying for a place in a year group that is not the normal year of entry or not at the normal time of application, you must still apply through the Warwickshire admission site.

Appeals

Once you have received your offer, you have the right to appeal for a place at any school where your child has been refused a place. You can submit your appeals online at: [warwickshire.gov.uk/schoolappeals](https://www.warwickshire.gov.uk/schoolappeals). There is a deadline to submit your appeals by.

For the Warwickshire leaflet 'Apply for an infant, junior or primary school place' please click the link to be taken directly to the page.

<https://apps.warwickshire.gov.uk/api/documents/WCCC-699-769>